



**Parish Council Members -**

Chairman: Cllr A Mann, Cllr L Morgan, Cllr J Spencer, Cllr J Barron, Cllr S Waspe, Cllr R Burton, Cllr J Kemp

## **Notice of Meeting and Summons to Councillors to Attend Great Finborough Parish Council**

**Dear Councillor**

You are summoned to attend the Parish Council meeting which will be held at Pettiward Hall (Main Hall) on **Monday, 12<sup>th</sup> January 2026 at 7.30pm.**

**Members of the public from the village are welcome to attend this meeting.**

**J Blackburn**  
**Parish Clerk**  
**Tel: 01449 721369**  
**Email: [clerk@greatfinborough-pc.gov.uk](mailto:clerk@greatfinborough-pc.gov.uk)**

### **AGENDA**

- 1) To receive apologies of Absence**
- 2) To receive Declarations of Interest**
- 3) To receive any Applications for Dispensation**
- 4) To approve the Minutes of the previous meeting held on Monday, 8<sup>th</sup> December 2025**
- 5) Public Forum - *Members of the public are invited to give their views and question the Parish Council on issues on this agenda or raise issues for future consideration at the discretion of the Chairman. Members of the public may not take part of the Parish Council meeting itself.***
- 6) To receive the County Councillor's Report – *County Cllr Penny Otton***
- 7) To receive the District Councillor's Report – *District Cllr John Matthissen***
- 8) Planning Applications**
  - a) For discussion and decision – (including any applications / decisions received since the publication of this agenda)

**Ref: DC/25/05543 - APPLICATION FOR LAWFUL DEVELOPMENT CERTIFICATE (EXISTING) -**

Application for a Lawful Development Certificate for an Existing Use or Operation or Activity including those in breach of a Planning Condition. Town and Country Planning Act 1990 (as amended) - Use of land as an unrestricted caravan site in breach of planning permission dated 6 April 1982 (LPA ref AP/19/00171, planning Inspectorate reference APP/5300/C/01/2354/04) - The Forge Park Homes, Combs Lane, Great Finborough

b) Decisions made by MSDC

**Ref: DC/24/03228 - Discharge of Conditions Application for DC/24/03228 - Conditions 6 (Cycle Storage) and 11 (Biodiversity Enhancement) - Acorn Cottage, High Road, Great Finborough – Approved**

**Ref: DC/25/04902** - Householder Application - Installation of a below ground LPG storage tank for domestic central heating - Redcroft, Borough Lane, Great Finborough – **Granted**

**Ref: DC/25/03601** - Full Application - Solar PV Array Installation - Keepers Cottage, Finborough Park, Great Finborough - **Granted**

- 9) **To receive the Clerk's Report including the following Financial Matters**
  - a) To receive the Clerk's Report
  - b) To receive the Finance Report
  - c) To authorise Payments and note Receipts
  - d) To approve the Bank Reconciliation
  - e) To approve the Final Budget 2026/27
  - f) To approve the Precept 2026/27
- 10) **To review the use of Football Pitch**
- 11) **To receive an update on the Newsletter**
- 12) **To receive an update on The Forge Caravan Park**
- 13) **To receive an update on the Valley Lane Traffic Survey**
- 14) **To receive an update on the old Swimming Pool**
- 15) **To receive any update on the Play Area**
  - a) Insurance cover for Play Equipment Installation
- 16) **To receive any update on the Village Maintenance and Open Space Management Working Group**
  - a) Installation of Speed Indicator Devices
  - b) Low Level Solar Lighting options for Car Park and Football Ground Car Park
- 17) **To receive any update on the Flood Working Group**
- 18) **To receive any update from the Biodiversity Action Plan**
- 19) **To receive any update on the Emergency Plan**
- 20) **To receive any update on Footpaths**
- 21) **Matters to be brought to the attention of the Parish Council** – *Each Councillor is requested to use this opportunity to report minor matters of information not included elsewhere on the agenda and to raise items for future agendas. Councillors are respectfully reminded that this is not an opportunity for debate or decision-making.*
- 22) **To approve the date of the next meeting** – 9<sup>th</sup> March 2026 at 7.30pm

**For enquiries about the meeting, please contact Jennie Blackburn, Parish Clerk**  
Tel: 01449 721369 or email: [clerk@greatfinborough-pc.gov.uk](mailto:clerk@greatfinborough-pc.gov.uk)