



**Parish Council Members -**

Chairman: Cllr A Mann, Cllr L Morgan, Cllr J Spencer, Cllr J Barron, Cllr S Waspe, Cllr R Burton, Cllr J Kemp

## **Notice of Meeting and Summons to Councillors to Attend Great Finborough Parish Council**

**Dear Councillor**

You are summoned to attend the Parish Council meeting which will be held at Pettiward Hall (Main Hall) on **Monday, 8<sup>th</sup> December 2025 at 7.30pm.**

**Members of the public from the village are welcome to attend this meeting.**

**J Blackburn**  
**Parish Clerk**  
**Tel: 01449 721369**  
**Email: [clerk@greatfinborough-pc.gov.uk](mailto:clerk@greatfinborough-pc.gov.uk)**

### **AGENDA**

- 1) To receive apologies of Absence**
- 2) To receive Declarations of Interest**
- 3) To receive any Applications for Dispensation**
- 4) To approve the Minutes of the previous meeting held on Monday, 10<sup>th</sup> November 2025**
- 5) Public Forum - *Members of the public are invited to give their views and question the Parish Council on issues on this agenda or raise issues for future consideration at the discretion of the Chairman. Members of the public may not take part of the Parish Council meeting itself.***
- 6) To receive the County Councillor's Report – *County Cllr Penny Otton***
- 7) To receive the District Councillor's Report – *District Cllr John Matthissen***
- 8) Planning Applications**
  - a) For discussion and decision – (including any applications / decisions received since the publication of this agenda)
  - b) Decisions made by MSDC
- DISCHARGE OF CONDITION(S) TOWN AND COUNTRY PLANNING ACT 1990 - Proposal:**  
Discharge of Conditions Application for DC/24/03228 - Condition 12 (Bat Licence Method Statement) - Broad Oak Cottage, High Road, Great Finborough - **Approved**
- 9) To receive the Clerk's Report including the following Financial Matters**
  - a) To receive the Clerk's Report
  - b) To receive the Finance Report
  - c) To authorise Payments and note Receipts

- 10) **To adopt the IT Policy**
- 11) **To discuss the Newsletter**
  - a) New Advertisers
  - b) Outstanding Invoices
- 12) **To receive an update on The Forge Caravan Park**
- 13) **To receive an update on the Valley Lane Traffic Survey**
- 14) **To receive an update on the old Swimming Pool**
- 15) **To receive any update on the Play Area**
  - a) Insurance cover for Play Equipment Installation
- 16) **To receive any update on the Village Maintenance and Open Space Management Working Group**
  - a) Issue with tree on parish Land by Pettiward Hall
  - b) Chestnut Tree on Village green – inspection needed
  - c) Update from Suffolk County Council on Oak Trees near Primary School
  - d) Discuss and approve new posts around play area plus replacement of rotten posts near car park
  - e) Completion of white line painting
  - f) Installation party needed for Speed Indicator Devices
  - g) Low level solar lighting options for car park and football ground car park.
- 17) **To receive any update on the Flood Working Group**
- 18) **To receive any update from the Biodiversity Action Plan**
- 19) **To receive any update on the Emergency Plan**
- 20) **To receive any update on Footpaths**
  - a) Addition vandalism of path marker signs reported around City Lane
- 21) **Matters to be brought to the attention of the Parish Council** – *Each Councillor is requested to use this opportunity to report minor matters of information not included elsewhere on the agenda and to raise items for future agendas. Councillors are respectfully reminded that this is not an opportunity for debate or decision-making.*
- 22) **To approve the date of the next meeting** – 12<sup>th</sup> January 2026 at 7.30pm

**For enquiries about the meeting, please contact Jennie Blackburn, Parish Clerk  
Tel: 01449 721369 or email: [clerk@greatfinborough-pc.gov.uk](mailto:clerk@greatfinborough-pc.gov.uk)**