



Parish Council Members -

Chairman: Cllr J Spencer, Cllr A Mann, Cllr L Morgan, Cllr J Barron, Cllr S Waspe, Cllr R Burton, Cllr J Kemp

Notice of Meeting and Summons to Councillors to Attend Great Finborough Parish Council

Dear Councillor

You are summoned to attend the Annual Parish Council meeting which will be held on **Monday, 12th May 2025 at 7.30pm** (or immediately after the conclusion of the Annual Parish Meeting).

Members of the public from the village are welcome to attend this meeting.

J Blackburn
Parish Clerk
Tel: 01449 721369
Email: clerk@greatfinborough-pc.gov.uk

AGENDA

- 1) Election of Chairman of the Council**
(To receive the Chairman's Declaration of Acceptance of Office)
- 2) Election of Vice-Chairman of the Council**
- 3) To receive apologies of Absence**
- 4) To receive Declarations of Interest**
- 5) To receive any Applications for Dispensation**
- 6) To approve the Minutes of previous meeting held on Monday, 7th April 2025**
- 7) To appoint Representatives to Committees and Outside Bodies**
SALC
- 8) Authorisation of Annual Subscriptions**
a) Suffolk Association of Local Councils - £385.89
- 9) Public Forum -** *Members of the public are invited to give their views and question the Parish Council on issues on this agenda or raise issues for future consideration at the discretion of the Chairman, before the start of the Parish Council meeting. Members of the public may not take part of the Parish Council meeting itself.*
- 10) To receive the County Councillor's Report – County Cllr Penny Otton**
- 11) To receive the District Councillor's Report – District Cllr John Matthissen**



12) To receive the Clerk's Report including the following Financial Matters

- a) Clerk's Report
- b) To receive the Finance Report
- c) To authorise Payments and note Receipts
- d) To approve the Annual Governance Statement – 2024/25
- e) To approve the End of Year Statement of Accounts – 31st March 2025
- f) To receive the Internal Auditor's Report for 2024/25
- g) To approve the CiL Report for 2024/25
- h) To approve the Asset Register as at 31st March 2025
- i) To approve the payment of £416.90 to British Legion
- j) To approve amendment in the Financial Regulations
- k) To approve the reviewed and amended General Privacy Notice
- l) To approve the amended Standing Orders

13) To adopt the Power of Competence

14) Planning Applications

- a) For discussion and decision – (including any applications / decisions received since the publication of this agenda)
- b) Decisions made by MSDC

15) To discuss and approve CiL funds and projects

- Solar panels for the three Speed Indicator Signs (to replace batteries)
- Lake works
- Low level lighting around Primary School
- Picnic tables / football goals / lines on football pitch
- White lines on car park
- Bin store – Village Hall
- Planted borders around village
- Container (clad to ensure blends into location) – to store tools and mower including litter pick items
- Sit on lawn mower
- Signage for Litter Picks

16) To discuss recruitment of Litter Pickers

17) To discuss Community Speedwatch Team

18) To receive an update on Combs Lane / B1115 – Speed Surveys

19) Pettiward Hall

- a) **Financial Contribution for the legal costs incurred for Title Registration**

20) Play Area

- a) **To receive the Annual Play Area Inspection Report**
- b) **To receive an update on signage – contact details**



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- 21) **Village Maintenance and Open Space Management Working Group**
- 22) **Flood Working Group**
- 23) **To receive an update from the Biodiversity Action Plan**
- 24) **To receive an update on the Emergency Plan**
- 25) **To receive an update on Footpaths**
- 26) **Matters to be brought to the attention of the Parish Council** – *Each Councillor is requested to use this opportunity to report minor matters of information not included elsewhere on the agenda and to raise items for future agendas. Councillors are respectfully reminded that this is not an opportunity for debate or decision-making.*
- 27) **To approve meeting dates for 2025/26**
- 28) **To approve the date of the next meeting** – 9th June 2025 at 7.30pm

For enquiries about the meeting, please contact Jennie Blackburn, Parish Clerk
Tel: 01449 721369 or email: clerk@greatfinborough-pc.gov.uk