



Parish Council Members -

Chairman: Cllr J Spencer, Cllr A Mann, Cllr L Morgan, Cllr J Barron, Cllr S Waspe, Cllr R Burton, Cllr J Kemp

Notice of Meeting and Summons to Councillors to Attend Great Finborough Parish Council

Dear Councillor

You are summoned to attend the Parish Council meeting which will be held on **Monday, 10th March 2025 at 7.30pm.**

Members of the public from the village are welcome to attend this meeting.

J Blackburn
Parish Clerk
Tel: 01449 721369
Email: clerk@greatfinborough-pc.gov.uk

AGENDA

- 1) To receive apologies of Absence**
- 2) To receive Declarations of Interest**
- 3) To receive any Applications for Dispensation**
- 4) To approve the Minutes of previous meeting held on Tuesday, 13th January 2025**
- 5) Public Forum - *Members of the public are invited to give their views and question the Parish Council on issues on this agenda or raise issues for future consideration at the discretion of the Chairman, before the start of the Parish Council meeting. Members of the public may not take part of the Parish Council meeting itself.***
- 6) To receive the County Councillor's Report – *County Cllr Penny Otton***
- 7) To receive the District Councillor's Report – *District Cllr John Matthissen***
- 8) To receive the Clerk's Report including the following Financial Matters**
 - a) To receive the Clerk's Report
 - b) To receive the Finance Report
 - c) To authorise Payments and note Receipts
 - d) To appoint the Internal Auditor for 2024/25
 - f) To approve the External Audit arrangements for 2024/25
 - g) To approve banking arrangements
 - h) To discuss GIFT – monies held
- 9) To approve Policies and Procedures**
 - a) To conduct a Review of Internal Audit Control and Risk Management Arrangements
 - b) To review the Standing Orders
 - c) To review and adopt the Publication Scheme
 - d) To review and adopt the Document Retention Policy
 - e) To review and adopt the Data Protection Policy



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10) Planning Applications

- a) For discussion and decision – (including any applications / decisions received since the publication of this agenda)

Ref: DC/25/00356 – Householder Application – Repairs, alterations, insulation and extension of farmhouse as detailed in Design and Access Statement – Hill Farm, Valley Lane, Great Finborough

- b) Decisions made by MSDC

11) To discuss CiL funds and possible projects

12) To discuss new website

13) Pettiward Hall

- a) **Nomination for the Village Hall Trustees**
b) **Financial Contribution for the legal costs incurred for Title Registration**

14) Play Area

- a) **Inspections**
b) **To review the Play Area Inspection Policy**

15) Village Maintenance and Open Space Management Working Group

16) Flood Working Group

17) To receive an update from the Biodiversity Action Plan

18) To receive an update on the Emergency Plan

19) To receive an update on Footpaths

20) Matters to be brought to the attention of the Parish Council – *Each Councillor is requested to use this opportunity to report minor matters of information not included elsewhere on the agenda and to raise items for future agendas. Councillors are respectfully reminded that this is not an opportunity for debate or decision-making.*

21) To approve the date of the next meeting – 7th April 2025 at 7.30pm

For enquiries about the meeting, please contact Jennie Blackburn, Parish Clerk
Tel: 01449 721369 or email: clerk@greatfinborough-pc.gov.uk